

Forward Plan

February - May 2018

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 January 2018



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison</p>
<p><i>Deputy Leader of the Council</i> Councillor Mrs Judith Heathcoat</p>	<p>Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Emergency Planning; the Prevent agenda</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Lawrie Stratford</p>	<p>Adult Social Care</p>
<p><i>Cabinet Member for Children & Family Services</i> Councillor Steve Harrod</p>	<p>Statutory Lead Member for Children's Services</p>
<p><i>Cabinet Member for Environment</i> Councillor Yvonne Constance OBE</p>	<p>Highways; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail</p>
<p><i>Cabinet Member for Finance</i> Councillor David Bartholomew</p>	<p>Finance; Broadband; Communications; ICT; support for SMEs</p>
<p><i>Cabinet Member for Local Communities</i> Councillor Mark Gray</p>	<p>Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working</p>
<p><i>Cabinet Member for Property & Cultural Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Transformation; Property; Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism</p>
<p><i>Cabinet Member for Public Health & Education</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health; Education</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

Oxfordshire Housing and Growth Deal

To recommend to sign Outline Agreement of the Housing & Growth Deal.

Decision Maker and Target Date: **Cabinet, 12 February 2018**

Reason for amendment (if any) Decision due date for Cabinet changed from 23/01/2018 to 12 February 2018. Reason: Central Government deadline extended which allows further work.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Chairman of Growth Board

Contact: Susan Halliwell, Director for Planning & Place Tel: 07500 109185

Ref: 2017/173

NON-KEY DECISIONS

Delegated Powers - January 2018

To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 23 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Law & Governance

Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213

Ref: 2017/102

Delegated Powers - April 2018

To report on a quarterly basis an executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.

Decision Maker and Target Date: **Cabinet, 17 April 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Law & Governance
Contact: Sue Whitehead, Principal Committee Officer Tel: 07393 001213
Ref: 2017/147

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

Corporate Plan

To approve the new Corporate Plan for 2018-2021, prior to consideration by Full Council in February 2018.

Decision Maker and Target Date: **Cabinet, 23 January 2018**
Reason for amendment (if any)
Key Decision: Yes - Affects more than 1 division
Exempt Information: None
Consultations: N/A
Report By: Chief Executive
Contact: Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838
Ref: 2017/146

Community Risk Management Plan (CRMP) Action Plan 2018-19

To approve the final CRMP Action Plan 2018-19 following consultation.

Decision Maker and Target Date: **Deputy Leader of the Council, 20 March 2018**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Community Safety & Shared Services & Chief Fire Officer

Contact: Simon Furlong, Director for Community Safety & Chief Fire Officer Tel: (01865) 855206, Julian Green, Group Manager Tel: (01865) 855259

Ref: 2017/138

NON-KEY DECISIONS

Business Management & Monitoring Report for Quarter 2 - 2017/18 - January 2018

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 23 January 2018**

Reason for amendment (if any) Decision due date for Cabinet changed from 19/12/2017 to 23/01/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Finance Officer (Assurance)

Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250

Ref: 2017/101

Staffing Report - Quarter 3 - 2017

Quarterly Staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 27 February 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director of Human Resources

Contact: Sarah Currell, HR Manager - Business Systems Tel: 07867 467793

Ref: 2017/115

Business Management & Monitoring report for Quarter 3 - 2017/18 - March 2018

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 20 March 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Finance Officer (Assurance)
Contact: Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250 Ref: 2017/136

Staffing Report - Quarter 4 - 2017

Quarterly Staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 22 May 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Human Resources
Contact: Sarah Currell, HR Manager - Business Systems Tel: 07867 467793 Ref: 2017/172

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Daytime Support Grants - January 2018

To seek agreement of the award of Daytime Support Grant Funding, as per the agreed decision making process.

Decision Maker and Target Date: **Cabinet, 23 January 2018**
Reason for amendment (if any) Decision due on 23/01/2017 by Cabinet Member for Adult Social Care changed to Cabinet on 23/01/2018. Reason: Decision needs to be made by Full Cabinet instead of Cabinet Member alone.

Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: None
Consultations: Recommendation by cross-party panel, to Cabinet. Consultation on the overall approach to daytime support grant funding, as part of the consultation on the overall approach to daytime support – in 2016 (decision at Cabinet in January 2016).

Report By: Deputy Director for Joint Commissioning
Contact: Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255 Ref: 2017/111

Daytime Support Grants - February 2018

To seek agreement of the award of Daytime Support Grant Funding, as per the agreed decision making process.

Decision Maker and Target Date: **Cabinet, 27 February 2018**
Reason for amendment (if any)

Key Decision: Yes - Revenue Expenditure > £500,000
Exempt Information: None
Consultations: Recommendation by cross-party panel, to Cabinet. Consultation on the overall approach to daytime support grant funding, as part of the consultation on the overall approach to daytime support – in 2016 (decision at Cabinet in January 2017).

Report By: Deputy Director for Joint Commissioning
Contact: Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255 Ref: 2017/142

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN & FAMILY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Area Highway Operations in the City Council Authority Boundary - Agency Agreement

To seek approval for new Highways Management Agency agreement with Oxford City Council.

Decision Maker and Target Date: **Cabinet, 27 February 2018**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: Yes - Category 3 - Commercial Sensitive Information - Whole Report

Consultations: Cabinet Member/Leader, Senior Officers, Oxford City Council

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/134

Oxford Demand Management (Congestion Charge & Workplace Parking Levy) Outline Business Case

To seek approval to consult on the draft Outline Business Case.

Decision Maker and Target Date: **Cabinet, 17 April 2018**

Reason for amendment (if any) Decision due date for Cabinet changed from 27/02/2018 to 17/04/2018. Reason: Further work required.

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Businesses, residents and stakeholders of Oxford and Oxfordshire.

Report By: Director for Planning & Place

Contact: Martin Kraftl, Locality Manager - Oxford Tel: 07920 084336, Stewart Wilson, Principal Transport Planning Officer Tel: 07801 740354

Ref: 2017/135

NON-KEY DECISIONS

Banbury A361 Bloxham Road - 30mph Speed Limit Extension

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/152

Harwell/West Hagbourne - Harwell Link Road - New and Revised Speed Limits and Signalled Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/156

Milton (Didcot) - 40mph Speed Limit and Toucan Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/158

Oxford - A4144 Woodstock Road Side Road Entry Treatments - South Parade, Oakthorpe Road and Thorncliffe Road

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/159

Oxford - West Street - Proposed Extension to Parking Bay

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 11 January 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/167

Proposed Double Yellow Lines - Cromwell Way and Water Eaton Lane, Gosford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/046

Proposed Waiting Restrictions - Radley Station, Radley

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/029

Kingston Blount - B4009 Proposed Traffic Calming Build Outs

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/119

East Hendred - Proposed Toucan Crossing

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/166

Banbury - A422 Stratford Road and Bretch Hill - Signalled Crossing and Traffic Calming

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/165

Swinbrook - Proposed 20mph and 30mph Speed Limits

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/162

Oxford - A4165 Banbury Road - New Puffin Crossing and Prohibited Right Turn from Hermes Road

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/160

Grove, Newlands Drive - Zebra Crossings

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/155

Bourton (Banbury) 30mph Speed Limit Extension

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/154

Banbury - Edinburgh Way - Traffic Calming Measures

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/153

Proposed One Way System - Lambs Crescent, Banbury

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: David Tole, Transition Manager Tel: (01865) 815942 Ref: 2017/043

Proposed Waiting Restrictions - Greenwood Meadow and Station Road, Chinnor

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/02/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Local Residents and Key Stakeholders

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/034

Witney - High Street Extension of Bus Stop and Removal of Parking Places

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/168

Oxford - Bickerton and Stapleton Road - Amendments to Parking Bays and Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/169

Radley: Kennington Road Proposed 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/174

Bicester Area: A41 and A4421 in Vicinity of Rodney House Roundabout - Proposed 40mph Speed Limit

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 February 2018**

Reason for amendment (if any)

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/175

Proposed Double Yellow Lines - Mill Road, Shiplake

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/051

Proposed Double Yellow Lines - Hawksworth and Collett, Didcot

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/044

Proposed Amendments to Waiting Restrictions and Bus Gate - Access to Headington Scheme

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2016/138

Proposed 30mph Speed Limit Extension - B4016 Appleford Road, Sutton Courtenay

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Ref: 2017/054

Proposed Speed Limit - A417 Wantage to Lockinge

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/055

Proposed Extension to Double Yellow Lines - Rock Road, Carterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2016/135

Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2016/136

Proposed 30mph Speed Limit - The Hale, Chesterton

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/022

Proposed Relocation of a Toucan Crossing and Right Turn Ban - Bicester Road, Gosford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/024

Proposed Amendments to Cycle Tracks and Waiting Restrictions - Access to Headington Scheme

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/007

A4158 Iffley Road, Oxford - Proposed Waiting Restrictions

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/118

Iffley Fields, Oxford - Proposed Controlled Parking Zone

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 08/02/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2017/126

Proposed Amendments to Parking Restrictions - Frenchay Road, Oxford

To seek approval of the proposals.

Decision Maker and Target Date: **Cabinet Member for Environment, 8 March 2018**

Reason for amendment (if any) Decision due date for Cabinet Member for Environment changed from 11/01/2018 to 08/03/2018. Reason: Further work required.

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
Ref: 2016/083

CABINET MEMBER: FINANCE

KEY DECISIONS

2017/18 Financial Monitoring & Business Strategy Delivery Report - January 2018

Financial report on revenue and capital spending against budget allocations, including virements between budget heads and any necessary capital programme approvals.

Decision Maker and Target Date: **Cabinet, 20 March 2018**

Reason for amendment (if any)

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2017/137

ICT Services - Future Service Delivery Model

To consider options and seek agreement of future ICT sourcing and delivery arrangements.

Decision Maker and Target Date: **Cabinet, 20 March 2018**

Reason for amendment (if any) Decision due date for Cabinet changed from 23/01/2018 to 20/03/2018. Reason: Further work required.

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Director of Finance

Contact: Graham Shaw, Director of Customer Experience Tel: 07939 069084 Ref: 2017/106

NON-KEY DECISIONS

Service & Resource Planning Report - 2018/19 - January 2018

To provide background and context to the service and resource planning process for 2018/19.

Decision Maker and Target Date: **Cabinet, 23 January 2018**
Reason for amendment (if any)
Key Decision: No
Exempt Information: None
Consultations: N/A
Report By: Director of Finance
Contact: Katy Jurczynszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518 Ref: 2017/100

CABINET MEMBER: LOCAL COMMUNITIES

KEY DECISIONS

Transition Fund for Community Initiatives for Open Access Children's Services - Round 5

To seek a decision on grant funding.

Decision Maker and Target Date: **Cabinet, 23 January 2018**
Reason for amendment (if any)
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Assistant Chief Executive
Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437 Ref: 2017/149

Transition Fund for Community Initiatives for Open Access Children's Services - Round 6

To seek a decision on grant funding.

Decision Maker and Target Date:

Cabinet, 20 March 2018

Reason for amendment (if any)

Key Decision:

Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Ref: 2017/150

Transition Fund for Community Initiatives for Open Access Children's Services - Round 7

To seek a decision on grant funding.

Decision Maker and Target Date:

Cabinet, 17 April 2018

Reason for amendment (if any)

Key Decision:

Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive

Contact: Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Ref: 2017/151

NON-KEY DECISIONS

NIL

CABINET MEMBER: PROPERTY & CULTURAL SERVICES

KEY DECISIONS

Oxfordshire Museum Service

To seek approval of the future provision of County Council Museum Service in Oxfordshire.

Decision Maker and Target Date: **Cabinet, 20 March 2018**
Reason for amendment (if any) Decision due date for Cabinet changed from 23/01/2018 to 20/03/2018. Reason: Further work required.
Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000
Exempt Information: None
Consultations: N/A
Report By: Director of Customer Experience
Contact: Jacque Bugeja, Head of Registration & Coroner Services Tel: (01865) 816288 Ref: 2017/145

NON-KEY DECISIONS

Promotion of Council Land for Development

To seek approval for the County Council to enter into agreements with third party land owners to collaborate and promote their land as part of a joint development. Approval required to incur costs associated with securing planning consent which will be offset against future capital receipts.

Decision Maker and Target Date: **Cabinet Member for Property & Cultural Services, 22 January 2018**
Reason for amendment (if any) Decision due date for Cabinet on 23/01/18 changed to Cabinet Member on 22/01/2018. Reason: Changed from Cabinet to Cabinet Member.
Key Decision: No
Exempt Information: Yes - Category 3 - Commercially Sensitive Information - Whole Report
Consultations: N/A
Report By: Director for Property & Investment
Contact: Hannah Goodlad, Corporate Landlord Officer Tel: 07771 963067 Ref: 2017/104

CABINET MEMBER: PUBLIC HEALTH & EDUCATION

KEY DECISIONS

Formal Approval of Schools Funding Formula 2018-19

The final funding formula for schools and academies for 2018-19 needs to be formally approved politically before submission to the DfE by 19 January. Schools Forum has been consulted in development of the funding formula for 2018-19 as a statutory consultee, but the decision on the final formula is made by the local authority, after considering Schools Forum views.

Decision Maker and Target Date: **Cabinet Member for Public Health & Education, 10 January 2018**

Reason for amendment (if any)

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Schools Forum

Report By: Director for Children's Services

Contact: Sarah Fogden, Finance Business Partner Tel: 07557 082613

Ref: 2017/103

Early Years Funding Formula 2018-19

To formally agree the Early Years funding formula including the hourly rate payable to providers.

Decision Maker and Target Date: **Cabinet Member for Public Health & Education, 19 February 2018**

Reason for amendment (if any)

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Sarah Fogden, Finance Business Partner Tel: 07557 082613

Ref: 2017/171

NON-KEY DECISIONS

NIL

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2018 items included for ease of reference.

Cabinet - 23 January 2018

- ★ **Delegated Powers - January 2018** 2017/102
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Corporate Plan** 2017/146
Ben Threadgold, Policy & Performance Service Manager Tel: 07867 467838
- ★ **Business Management & Monitoring Report for Quarter 2 - 2017/18 - January 2018** 2017/101
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- ★ **Daytime Support Grants - January 2018** 2017/111
Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255
- ★ **Service & Resource Planning Report - 2018/19 - January 2018** 2017/100
Katy Jurczyszyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **Transition Fund for Community Initiatives for Open Access Children's Services - Round 5** 2017/149
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Cabinet – 12 February 2018

- ★ **Oxfordshire Housing and Growth Deal** 2017/173
Susan Halliwell, Director for Planning & Place Tel: 07500 109185

Cabinet - 27 February 2018

- ★ **Staffing Report - Quarter 3 - 2017** 2017/115
Sarah Currell, HR Manager - Business Systems Tel: 07867 467793
- ★ **Daytime Support Grants - February 2018** 2017/142
Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255

The Forward Plan

- ★ **Area Highway Operations in the City Council Authority Boundary - Agency Agreement** 2017/134
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet - 20 March 2018

- ★ **Business Management & Monitoring report for Quarter 3 - 2017/18 - March 2018** 2017/136
Ian Dyson, Assistant Chief Finance Officer (Assurance) Tel: 07393 001250
- ★ **2017/18 Financial Monitoring & Business Strategy Delivery Report - January 2018** 2017/137
Katy Jurczynsyn, Strategic Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518
- ★ **ICT Services - Future Service Delivery Model** 2017/106
Graham Shaw, Director of Customer Experience Tel: 07939 069084
- ★ **Transition Fund for Community Initiatives for Open Access Children's Services - Round 6** 2017/150
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437
- ★ **Oxfordshire Museum Service** 2017/145
Jacque Bugeja, Head of Registration & Coroner Services Tel: (01865) 816288

Cabinet - 17 April 2018

- ★ **Delegated Powers - April 2018** 2017/147
Sue Whitehead, Principal Committee Officer Tel: 07393 001213
- ★ **Oxford Demand Management (Congestion Charge & Workplace Parking Levy) Outline Business Case** 2017/135
Martin Kraftl, Locality Manager - Oxford Tel: 07920 084336, Stewart Wilson, Principal Transport Planning Officer Tel: 07801 740354
- ★ **Transition Fund for Community Initiatives for Open Access Children's Services - Round 7** 2017/151
Sarah Jelley, Senior Policy & Performance Officer Tel: 07554 103437

Cabinet - 22 May 2018

- ★ **Staffing Report - Quarter 4 - 2017** 2017/172
Sarah Currell, HR Manager - Business Systems Tel: 07867 467793

Deputy Leader of the Council - 20 March 2018

- ★ **Community Risk Management Plan (CRMP) Action Plan 2018-19** 2017/138
*Simon Furlong, Director for Community Safety & Chief Fire Officer
Tel: (01865) 855206, Julian Green, Group Manager Tel: (01865) 855259*

Cabinet Member for Environment - 11 January 2018

- ★ **Banbury A361 Bloxham Road - 30mph Speed Limit Extension** 2017/152
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Harwell/West Hagbourne - Harwell Link Road - New and Revised Speed Limits and Signalled Crossing** 2017/156
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Milton (Didcot) - 40mph Speed Limit and Toucan Crossing** 2017/158
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford - A4144 Woodstock Road Side Road Entry Treatments - South Parade, Oakthorpe Road and Thorncliffe Road** 2017/159
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford - West Street - Proposed Extension to Parking Bay** 2017/167
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 8 February 2018

- ★ **Proposed Double Yellow Lines - Cromwell Way and Water Eaton Lane, Gosford** 2017/046
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Waiting Restrictions - Radley Station, Radley** 2017/029
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Kingston Blount - B4009 Proposed Traffic Calming Build Outs** 2017/119
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **East Hendred - Proposed Toucan Crossing** 2017/166
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury - A422 Stratford Road and Bretch Hill - Signalled Crossing and Traffic Calming** 2017/165
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Swinbrook - Proposed 20mph and 30mph Speed Limits** 2017/162
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford - A4165 Banbury Road - New Puffin Crossing and Prohibited Right Turn from Hermes Road** 2017/160
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Grove, Newlands Drive - Zebra Crossings** 2017/155
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bourton (Banbury) 30mph Speed Limit Extension** 2017/154
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Banbury - Edinburgh Way - Traffic Calming Measures** 2017/153
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed One Way System - Lambs Crescent, Banbury** 2017/043
David Tole, Transition Manager Tel: (01865) 815942

The Forward Plan

- ★ **Proposed Waiting Restrictions - Greenwood Meadow and Station Road, Chinnor** 2017/034
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Witney - High Street Extension of Bus Stop and Removal of Parking Places** 2017/168
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Oxford - Bickerton and Stapleton Road - Amendments to Parking Bays and Waiting Restrictions** 2017/169
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Radley: Kennington Road Proposed 40mph Speed Limit** 2017/174
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Bicester Area: A41 and A4421 in Vicinity of Rodney House Roundabout - Proposed 40mph Speed Limit** 2017/175
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Environment - 8 March 2018

- ★ **Proposed Double Yellow Lines - Mill Road, Shiplake** 2017/051
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Double Yellow Lines - Hawksworth and Collett, Didcot** 2017/044
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Amendments to Waiting Restrictions and Bus Gate - Access to Headington Scheme** 2016/138
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed 30mph Speed Limit Extension - B4016 Appleford Road, Sutton Courtenay** 2017/054
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Speed Limit - A417 Wantage to Lockinge** 2017/055
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

The Forward Plan

- ★ **Proposed Extension to Double Yellow Lines - Rock Road, Carterton** 2016/135
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Waiting Restrictions, Double Yellow Lines and Disabled Bay - Chilton Field Estate, Chilton** 2016/136
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed 30mph Speed Limit - The Hale, Chesterton** 2017/022
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Relocation of a Toucan Crossing and Right Turn Ban - Bicester Road, Gosford** 2017/024
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Amendments to Cycle Tracks and Waiting Restrictions - Access to Headington Scheme** 2017/007
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **A4158 Iffley Road, Oxford - Proposed Waiting Restrictions** 2017/118
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Iffley Fields, Oxford - Proposed Controlled Parking Zone** 2017/126
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704
- ★ **Proposed Amendments to Parking Restrictions - Frenchay Road, Oxford** 2016/083
Hugh Potter, Team Leader - Area Operations Hub Tel: 07766 998704

Cabinet Member for Property & Cultural Services - 22 January 2018

- ★ **Promotion of Council Land for Development** 2017/104
Hannah Goodlad, Corporate Landlord Officer Tel: 07771 963067

Cabinet Member for Public Health & Education - 10 January 2018

- ★ **Formal Approval of Schools Funding Formula 2018-19** 2017/103

Sarah Fogden, Finance Business Partner Tel: 07557 082613

Cabinet Member for Public Health & Education - 19 February 2018

- ★ **Early Years Funding Formula 2018-19** 2017/171

Sarah Fogden, Finance Business Partner Tel: 07557 082613



Forward Plan February – May 2018

Notice of Additional Item for the Cabinet Member for Environment

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Environment on 8 February 2018 is not in the Forward Plan.

This item needs to be taken on 8 February 2018 because the Director of Law & Governance considers that there is merit in both revisiting the process, and the clarity of the arguments, in the event of any legal challenge and there is a public expectation that consideration will be given as soon as possible.

Cabinet Member for Environment, 8 February 2018

Oxford – Gathorne Road Wingfield House – February 2018

To seek approval to review a decision taken at the Cabinet Member for Environment meeting held on 12 October 2017.

Decision Maker and Target Date:

**Cabinet Member for Environment, 8
February 2018**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Director for Infrastructure Delivery

Contact: Hugh Potter, Team Leader – Area Operations Hub Tel: (01865)
810228 Ref: 2018/004

Nick Graham
Director of Law & Governance and Monitoring Officer
County Hall, Oxford OX1 1ND

15 January 2018

